**Minutes of 12th meeting of the Academic Affairs Committee (AAC) held on April 17, 2021 at 2.00 PM through Google meet**

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|  | Following members were present:<br>1. Dr. Anuradha Sharma   - Chairperson<br>2. Dr. Pushpendra Singh   - DoAA<br>3. Dr. M S Hashmi       - Chair-PG Affairs<br>4. Dr. Sumit Darak      - Chair-UG Affairs<br>5. Dr. Sriram K.<br>6. Dr. Sujay Deb<br>7. Dr. Kiriti Kanjilal<br>8. Dr. Debika Banerjee<br>9. Mr. K P Singh        –Academic In-Charge<br>10. Ms. Sheetu Ahuja    – Manager (Academics)<br>11. Ms. Priti Patel       – Assistant Manager (Academics)<br>12. Ms. Nisha Narwal    – Assistant Manager (Academics)<br>13. Mr. Yash Gupta      – President (Student Senate)<br>14. Mr. Jay Rawal       -  Vice President (Student Senate)<br>15. Mr. Ashutosh Brahma  -  Assistant Manager (Academics) |
| **Item 1. I** | The minutes of the 11th AAC meeting held on March 24, 2021 were confirmed. |
| **Item 2.** | **The following item was discussed over email and concluded as below:**<br><br>**(i) The Revised content of Degrees, Provisional Degrees & other Certificates given below were discussed over email and approved by AAC for further recommendation.**<br>    I. Revised content of Degrees (all programs), <u>refer here</u>.<br>    II. Revised content of all existing certificates, <u>refer here</u>, page 1 to 7.<br>    III. Revised content of provisional Degree Certificates (all programs), <u>refer here</u> page 9 & 10.<br><br>    **Action: To be taken to the Senate**<br><br>**(ii) Proposal to schedule a 3-hours lecture once per week**<br>    The views of AAC members on a proposal to schedule a 3-hours lecture once per week rather than scheduling two 90-minutes lectures per week for elective courses or three 60-minutes lectures per week for first year courses were sought over email.  It was noted that this is not a pedagogically sound proposal. Also the 90 minutes is a large enough window to plan for any learning activity. In fact, earlier, the argument was put even against 90 minutes and therefore the core courses were made to be taught in 60 minutes.  It was also noted that missing a 3-hour class by a student would be a much higher loss. Hence it was agreed to continue with the existing policy. It was also noted that any such requests should be denied upfront by the Academic office.<br><br>    **Action: Academic Section** |
| **Item 3.** | **Few more awards for Convocation (Ref. Senate 44.5.1.3)**<br><br>With the suggestion from the Senate (Ref. Senate 44.5.1.3), AAC discussed various possibilities to create more awards to encourage and motivate students, and recommended the following awards: |

1. **B.Tech.**: The AAC proposed to rename the "Best Academic Performance certificate" as "Institute Silver Medal", which would be given to the topper of each B.Tech. program as per the current practice. It was also proposed that if a student is eligible for both "Chancellor's Gold Medal" and "Institute Silver Medal", s/he should be awarded both the medals.

2. **M.Tech.**: (i) The AAC proposed to create "Institute Silver Medal" for M.Tech. students, which will be awarded to the topper of each M.Tech. program of the institute irrespective of the specialization.

   (ii) It was also proposed that the current "Gold Medal for Excellent Academic Performance" awarded to the topper of the entire M.Tech. batch should be renamed as the "Chancellor's Gold Medal" to have parity among both B.Tech. and M.Tech. awards. If an MTech student is eligible for both "Chancellor Gold Medal" and "Institute Silver Medal", then s/he should be awarded both the medals.

3. **Ph.D.**: The AAC proposed to create "Doctoral Dissertation Awards", which will be awarded to Ph.D. students who have received all reports in the Category "A" in the initial review of their PhD theses. Multiple Doctoral Dissertation awards may be given in an academic year.

The revised contents of the degrees and certificates which were initially approved over email (item 2 (i)) have been updated accordingly and will be put up in the upcoming Senate for further deliberation and approval.

**Action: to be taken to the Senate**

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| **Item 4.** | **To discuss some concerns with the below rules that lead to manual intervention from the Academic Office end for preparing the transcripts at the time of graduation.**<br><br>(i) The AAC agreed to update the current grading table given at the backside of the transcript with the new grading table that depicts the actual SGPA/CGPA calculation. The Manager (Academics) was advised to prepare a detailed structure after referring to the transcripts of other IITs. The sample will be shared over email for final approval.<br>(ii) The AAC also agreed to print the transcript generation date on the transcripts (which may be referred to as transcript printing date in the transcript).<br><br>**Action: Academic Section** |
| **Item 5.** | **(From 9ᵗʰ AAC, Item 2) To discuss the following concerns regarding creating a bucket for Science /Bio Slot in UG program.**<br><br>The AAC discussed the point in detail and it was agreed to hold the earlier decision of the 9ᵗʰ AAC meeting and recommended that "the Science/ Bio Slot" may be converted to a free slot for elective courses. The student may be allowed to take any 2xx/3xx level course on offer for 2ⁿᵈ year students apart from their core courses. It was further suggested that since this slot is there in CSE/ECE/CSAM regulations, the matter may be sent to the departments asking them to share the courses that can be offered in this slot.<br><br>**Action: to be taken to the Senate** |
| **Item 6.** | **Can a course be counted towards two Minors that students do in a B.Tech. program?**<br><br>The AAC discussed the point in detail, and noted that currently there is only one course, *viz.* Microeconomics, which is common to the two minors (i.e., Minor in Economics and Minor in Entrepreneurship), and recommended that one course should not count towards two minors. The AAC also suggested that whenever any such Minor programs are introduced, the departments should keep in mind not to offer overlapping minors. |

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| | **Action: to be taken to the Senate** |
| Item 7. | **(i)**   **To allow M.Tech. students to register 8 credits of Thesis/Capstone/SP/Course work in summer.**<br><br>The AAC discussed this point and recommended allowing M.Tech. & Ph.D students to register 8 credits in the Summer semester. The 8 credits could be of any nature.<br><br>**(ii)**   **Clarification on Internship guidelines for M.Tech.**<br><br>The AAC discussed the overload ambiguity between the regulation and the internship guidelines and proposed to remove the overload clause from internship guidelines. That is, the AAC recommended allowing students with CGPA at least 8 for overload after their 1$^{st}$ semester as per the regulation.<br><br>**(iii)**   **Positioning of "Transfer of credit" point in PG Regulation.**<br>The AAC discussed the point related to Transfer of Credit and proposed to update the below clause suitably in PG regulation so that this may be applicable for both M.Tech. and Ph.D. programs:<br><br>"Students may be permitted to do academic work and courses in places of repute outside IIIT-Delhi. Based on their performance/quantum of work done and the content of the course, the AAC may consider them equivalent to some course credits, and waive off credit requirements for similar courses/projects within IIIT-Delhi. Institutions with which IIIT-Delhi has agreements/MOU/student exchange programs, transfer of credits may also be permitted. Any such waivers/transfer are permitted only if the courses being considered have not been counted for any other degree/diploma requirement."<br><br>**Action: to be taken to the Senate** |
| Item 8. | **To consider the following recommendation of the Department of CB:**<br>The AAC discussed the below proposed criteria from the Department of CB and the members agreed to recommend it further for approval of the Senate.<br><br>**Existing criteria**<br>"*M.B.B.S./ M.Sc. in any other science discipline with at least 60% marks in both B.Sc and M.Sc. and candidate should have their own fellowship through national examination like CSIR-UGC NET, DST INSPIRE, ICMR-JRF, DBT-JRF (they will not be eligible for fellowship from the Institute). If admitted, these candidates may have to do additional courses in Mathematics and/or Computing, as needed.*"<br>**Proposed criteria**<br>""*M.B.B.S. with at least 60% marks in the qualifying degree. Candidates are eligible for Institute token fellowship. However, candidates having their own fellowship through national examinations like CSIR-UGC NET, DST INSPIRE, ICMR-JRF, DBT-JRF will be preferred. M.B.B.S. degree will be treated equivalent to M.Sc. degree for other regulations. If admitted, these candidates may have to do additional courses in Mathematics and/or Computing, as needed.*""<br><br>**Action: to be taken to the Senate** |
| Item 9. | **To discuss criteria for allocation of division, i.e., 1st, 2nd or 3rd, etc. and to have an official conversion formula from CGPA to percentage.**<br><br>1. **Determining 1$^{st}$, 2$^{nd}$, 3$^{rd}$ division, distinction for the graduated students.**<br>After a detailed deliberation, the AAC advised the Academic Section to follow the same process which is currently being followed (i.e., if a student/alum asks about the criteria for division, |

issue a certificate stating that "IIIT Delhi does not have any criteria to allot divisions based on CGPA".)

**2. CGPA to percentage conversion certificate**
The AAC noted that the current formula being followed is CGPA*10 and recommended to formalize the same by taking Senate's approval.

**3. Rank in the class**
The AAC discussed this point at length, and advised the Academic Section to follow the same process which is currently being followed. i.e. if a student/alum requests for a Rank certificate, then issue a certificate stating the rank of the student as among the top X% of the batch mentioning the batch size. If a student/alum still asks for a specific rank, a special approval may be taken from the DOAA to issue such a specific rank certificate.

**Action: to be taken to the Senate (for Point 2)**

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| Item 10. | **Discussion about academic eligibility of a student for IIITD fee waiver scheme**<br><br>The AAC discussed this point in detail and suggested that the fee waiver is a critical matter and caters to the economically weaker section of the society. Due to the Covid pandemic situation, such students may be facing financial issues at their home due to which they may not be able to cope up with the online teaching. It was agreed that not getting the fee waiver might lead to more financial burden on students and their families during this difficult time. Hence the AAC suggested not to change the current policy of IIITD fee waiver at this moment and to inform the CoF suitably in this regard.<br><br>The AAC also advised the Manager (Acad) to analyze records of the last 3 years to see if there are any major challenges that can be seen in the current policy and flag it if required.<br>**Action: Academic Section** |
| Item 11. | **To consider a proposal from Prof. Pankaj Jalote for Certificate programs in Computer Science Education**<br><br>AAC discussed the point and noted that this comes under CEP programs and suggested to forward the proposal to DIRD. In future, whenever there will be a need to offer PG Diploma program, the details need to be furnished to AAC for further deliberation as per the process approved for PG Diploma program which needs to be followed for this case as well.<br><br>**Action: Academic Section** |
| Item 12. | **NEP Initiatives at IIIT-Delhi**<br>The DoAA briefed the AAC members that we have to take certain initiatives with respect to NEP and urged AAC members to go through NEP and come up with some proposals or suggestions. He also suggested a few initiatives to work on, which are as follows:<br><br>(i) Industry sponsored Ph.D. program which has already been approved by the Senate.<br>(ii) Exit policy for both B.Tech. and M.Tech.; possibility of a B.Sc. degree for B.Tech. or PG diploma for M.Tech. In this regard, the DOAA requested the Academic section to gather information regarding the B.Sc. and PG diploma structures and come up with a plan. The plan should be such that the Institute does not face any financial loss when these cases will increase in future.<br>(iii) He also informed the AAC members that soon we will organize some workshops with a view to bring in NEP to IIITD.<br><br>**Action: All AAC members and Academic Section** |
| | The meeting ended with a vote of thanks to and by the Chair. |

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