



**Minutes of the PGC meeting of IIIT-D held on 25<sup>th</sup> July, 2014 at 04.00 PM in the Meeting Room, B-wing, 4<sup>th</sup> Floor, R&D Building, IIIT-D Campus, Okhla Industrial Estate Phase-III, New Delhi**

*Following members were present:*

- |                           |   |                    |
|---------------------------|---|--------------------|
| • Prof. Ashwin Srinivasan | - | Chairman           |
| • Dr. Astrid Kiehn        | - | Member             |
| • Dr. Mayank Vatsa        | - | Member             |
| • Dr. Vikram Goyal        | - | Member             |
| • Dr. Vinayak Naik        | - | Member             |
| • Dr. Somitra Sanadhya    | - | Member             |
| • Dr. Sriram K            | - | Member             |
| • Mr. K P Singh           | - | Academic In-Charge |
| • Ms. Priti Patel         | - | JM-Academics       |

Chair PGC welcome all to the meeting. Thereafter the various issues were discussed and the following decisions/ recommendations were made.

**PhD Students related matters**

**1. Regarding TA Duty Exemption**

The question of TA duty exemption was discussed in detail. It was recommended that:

- a. If a PhD student (getting Institute fellowship) makes a request for exemption from TA duty citing different reasons including internship, then his/her fellowship will be reduced by 50% (i.e. he will be paid only remuneration for academic work).

It was also decided that in case a student is under academic warning, he/she will not be paid the scholarship component of fellowship.

- b. For authorized Medical Leave or Maternity Leave cases the student may be exempted from TA duty and fellowship shall be paid at the full rates (as applicable).
- c. For students who are on internship and requesting for TA duty exemption, no stipend shall be paid in such cases.

## **2. Yearly Fellowship Increment to PhD Students**

Yearly Fellowship Increment to PhD Students may be given on the due date. However if a student is absent or takes semester leave on medical / personal ground the increment may be deferred by the duration of absence. Any special case requiring relaxation will be considered by PGC Chair.

## **3. Students migrating / admitted to PhD program:**

- a. A PhD student migrated from MTech will be eligible for getting refund of MTech fees, if he/she registers for PhD program after completion of his/her two semester in MTech (with 16 credits of coursework) but before the graduation date of MTech or before next rolling admissions.

For students with IIITD MTech degree, who joins PhD program after a gap, the request for refund will be considered on case to case basis.

- b. For a migrated student, the course credit done in MTech program shall be counted towards coursework requirements of PhD program. However, the coursework done in MTech shall not be reflected in PhD transcript.

Further, for a migrated student who has completed all his/her coursework requirements for PhD during Mtech program and in PhD only thesis work has been done, in such cases only research (thesis) credits shall appear on PhD transcript with a footnote that “Coursework requirement has been completed during MTech hence waived”.

4. For migrated students, the TA duty done during MTech program shall not be counted towards TA duty requirements of PhD program.

## **5. Coursework requirement for PhD**

- a. For students coming from outside IIITD, the coursework will be done based on their qualifying degree and any additional courses as per decision of PGC.
- b. For students migrating (after one year) will be required to do 4 courses during MTech and 4 courses during PhD.
- c. For students who joined PhD program on completion of MTech from IIITD, if there is no gap, no coursework requirement will be prescribed, however, if there is a gap, the requirement will be considered by PGC on case to case basis.

## **6. Regarding registration for Independent / Minor Project and Online Courses**

The PGC desired that the question of allowing PhD students to do IP should be considered in the Faculty Meeting.

### **MTech Students related matters**

1. It was informed that the issues related to Part Time MTech program are being considered separately.
2. The normal semester load for an MTech student with adding or dropping of courses is 12 to 20 credits.
3. The Guest Faculty & Visiting Faculty can be the Co- Guide for MTech students.
4. IP/IS /Thesis registration for MTech Students – It was clarified that the time of Internship an MTech student can register for thesis but not for IP.
5. The final thesis grades are to be submitted only after the viva.
6. An MTech student is allowed to replace a course only at the graduation time.