



of the 30th meeting of the PGC held on 9th July, 2018 at 3.30 p.m. in the meeting room No.A-618, New Academic Building, IIT-D, New Delhi

Following were present:

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| 1. Dr. Rajiv Raman | - Chairman |
| 2. Prof. Samaresh Chatterji | |
| 3. Dr. Pushpendra Singh | |
| 4. Dr. Mayank Vatsa | |
| 5. Dr. Anuradha Sharma | |
| 6. Dr. Sneha Sourabh | |
| 7. Dr. Ganesh Bagler | |
| 8. Mr. K P Singh | - Academic In-charge |
| 9. Ms. Sheetu Ahuja | - Manager (Academics) |
| 10. Ms. Priti Patel | - JM(Academics) |
| 11. Mr. Ashutosh Brahma | - JM(Academics) |
| 12. Mr. Roshan Kr. Mishra | - JM(Academics) |

At the outset Dr. Rajiv Raman welcomed all to the meeting of the PGC. Thereafter, the agenda items were taken up for discussion and the following decisions/recommendations were made:

1. Confirmation of the minutes of the 29th meeting of the PGC held on 28th March, 2018.

The PGC confirmed the minutes as circulated, since there were no comments from any member.

2. To discuss and review the existing regulation for conversion of MTech Thesis to Scholarly Paper and vice-versa.

Chair PGC apprised the members of the background and the existing PG regulation. During the course of discussion regarding conversion from MTech thesis to scholarly paper, it was noted that an MTech Student registered for 16 credits for MTech Thesis but has not cleared the thesis defense. Under the circumstances the student is required either to re-do the thesis or request for change from thesis to scholarly paper. It was also noted that the existing regulation is silent on the question of timeline for change over from thesis to scholarly paper after the thesis defense. Considering the totality of the case the PGC recommended as follows:

The request for conversion from thesis to scholarly paper may be allowed only if the student has registered and cleared up to 8 credits. If a student registers for more than

8 credits such a request shall not be permitted for conversion to scholarly paper and the student must complete the remaining credits and defend the thesis.

Arising out of discussion, the PGC recommended for award of regular grades for thesis credits instead of 'S' or 'X', except for the last 4 thesis credits, for which grade shall be awarded only after successful thesis defense. Till the time he/she is awarded grade for last 4 thesis credits, he/ she will be given I grade.

If for any reason he/she still does not defend the thesis successfully, he/she will have to re-register the last 4 thesis credits.

Action: Academic section will inform the students

3. To consider Industrial Project list for approval.

PGC chair apprised the members of the existing approved list of Ind Project and as the the proposal for addition of company new company KPIT in the existing list of Ind Project. During the course of discussion the members felt that the existing rules require changes to ensure that the credits earned through Industrial project (IndP) is justified. After detailed discussion the PGC recommended the following:

- i. The existing approved list shall no longer be valid for doing Ind Project.
- ii. For fresh listing of any company's name under the approved list for Indproject , the concerned company should give its profile and consent for guiding the student and submission of 6 -10 pages report about the nature of project and the work done by the student during his/ her internship duration at the company.
- iii. The Academic section will write to students with cc to Placement cell and PGC clearly informing them that, the student can do Ind Project only in the companies which are approved by PGC. In the event the Project is done in a company which is not approved by PGC, no credit will be given towards Ind Project.
- iv. Henceforth the credits for the Industrial Project shall be limited upto 4 credits only
- v. If a student does a project in a company which is not in the approved list of PGC no credit shall be given for the Industrial Project.

Action: To be taken for Senate approval

4. To consider waiver of TA duty for PhD students who are in the 5th Year of PhD program and receiving Institute fellowship.

Chair PGC apprised the members of the existing practice of assigning TA duty to Ph.D. students receiving institute fellowship and the requests for waiver being received from the students. After detailed deliberation the PGC recommended for giving waiver to Ph.D. students(getting Institute fellowship) for any two semesters. The student seeking approval for waiver shall first get the recommendation of the Advisor before forwarding the request to Academic Section.

Action: Academic section will inform the students

5. To consider the suggestions of Director regarding detailed guidelines / slot distribution of ORF.

Chair PGC apprised the members of the existing guidelines for ORF and the suggestions received from Director vide email dated 13th June 2018 for distribution of ORF slot. During the course of discussions the PGC felt that ORF support to a student is in recognition of good work and hence it should be given to a deserving student irrespective of the source of funding. Therefore, the PGC recommended as follow:

- a) The application for ORF may be accepted on rolling basis.
- b) The present practice of ORF support against faculty token should continue.
- c) Irrespective of the source of funding to a student the request for ORF support may be considered after one year of joining the Ph.D.
- d) The mention of TCS or all other external funding agencies, including Govt funding agencies (as well) and IITD BTech graduates shall be removed from the existing guidelines.
- e) The performance of the student, publication etc. and the nature of research work to be done at the collaborating institute/university shall be taken into account while considering the request for support.
- f) ORF application evaluation will be done by a sub-committee of PGC (as per existing practice). Further, the student may be required to present the plan of work (through interview/ presentation) before the committee. The committee may accept or reject a request for ORF support.
- g) There shall not be any upper limit on a number attempts for the ORF support. However the 2nd attempt request should be with a gap of 6 months.
- h) ORF slot distribution should be independent of the Department and purely on meritorious basis.

Further PGC has recommended to place above recommendations (along with the recommendations made in 29th PGC meeting regarding ORF guidelines in Regular FM).

Action: To be taken to FM

6. To discuss about attendance system for PhD students (liable for TAsip).

Chair PGC apprised the members of the background and the difficulties being experiences in verifying the attendance of Ph.D. students doing TAsip. After detailed deliberations the PGC recommended that Biometric system may be used for taking attendance of Ph.D. student. The Advisor may allow exemption for a particular student and for the particular duration in the interest of the research.

Action: Academic section will implement the same with information students and faculty.

- 7. To discuss the process for nomination of students for PhD program under QUT (suggestions received from Director vide email dated 3rd July 2018, Annexure III).**

Consideration of this item was deferred to the next meeting.

- 8. To discuss whether for MTech Thesis, can we give letter grades instead of S or X.**

Chair PGC apprised the members of the background and the existing rules for award of 'S' or 'X' grade for M.Tech. thesis/SP(including Ind project and Capstone Project). During the course of discussions a number of options were discussed in order to improve the quality of thesis/SP. After detailed deliberation the PGC recommended to award letter grades in place of 'S' or 'X' grade as at present. For evaluation of performance in a particular semester the student shall be awarded 'I' or 'F' grade. However, the final grade awarded after the thesis defence shall replace the previous 'I' grades and his/her final CGPA will be calculated accordingly. The normal rules for conversion of "I" grade to regular grade will not apply to these kind of courses.

Action: To be taken for Senate approval

- 9. To explore the possibility of MS program (with thesis)**

Consideration of this item was deferred to the next meeting.

- 10. To consider whether an MTech student registered for Thesis may be allowed to convert to IP / IS, in case if he doesn't complete thesis.**

Chair PGC apprised the members of the background. After a brief discussion the PGC did not agree to allow a student to convert M.Tech. thesis to IP/IS.

Action: Academic section

- 11. Addition of Company in IndP List – KPIT.**

Refer decision under Item No.3 above.

- 12. To discuss whether to count the grades of Refresher Module (in summer) towards CGPA of MTech Students.**

Chair PGC apprised the members of the background. After a brief discussion the PGC recommended as under

“The grades for Refresher module should reflect in the transcript without counting the grades towards calculation of CGPA and credits for these courses towards the degree requirement”

Action: To be taken for Senate approval

13. Points raised by MTech students regarding specialization related issues.

Chair PG apprised the members of the background. After detailed deliberations the PGC did not agree for making any change at this stage and recommended to award degrees as per the specialization allotted to them at the time of admission (if they have satisfied the requirements) else they will be eligible for a degree without any specialization. For Ph.D. student opting for M.Tech. on the way, he / she may be given M.Tech. degree without specialization (General).

Action: Academic section

14. To consider the cases of medical leave for PG students during Mid-Sem and End-Sem examination.

Chair PGC apprised the members of the medical leave cases of UG students and the observations/ recommendations made by the UGC in its 16th meeting held on 2 May 2018. After detailed deliberations the PGC endorsed the following recommendations of the UGC and recommended for extending the same for PG students:

“It was decided that only 2 medical applications would be accepted during the entire duration of their stay at IIIT-D for degree completion. This is to be noted that there will not be any segregation on midsem exam, endsem exam, quiz, or any other examination related assessment component. These rules will be applicable retrospectively for all students. Also, medical certificate should be counter signed by the Parent. This will be applied on all UG/PG students.

Action: Academic Section

The meeting ended with a vote of thanks to the Chair.