



Minutes of the 33rd meeting of the PGC held on 23rd January, 2019 at 3.30 p.m. in the meeting room, 4th Floor, New Academic Building, IIT-D, New Delhi

Following were present:

1. Dr. A.V. Subramanyam- Chairman
2. Dr Anubha Gupta
3. Dr. Mayank Vatsa
4. Dr. Sriram K
5. Dr Anuradha Sharma
6. Dr Sneh Saurabh
7. Dr Sumit Darak
8. Dr Gaurav Arora
9. Dr Tanmoy Chakraborty
10. Dr Kiriti Kanjilal
11. Mr. K P Singh- Academic In-charge
12. Ms. Sheetu Ahuja - Manager (Academics)
13. Ms. Priti Patel - JM(Academics)
14. Mr. Ashutosh Brahma - JM(Academics)
15. Mr. Roshan Kumar Mishra - JM(Academics)

At the outset Dr. A.V. Subramanyam, Chair PGC welcomed all to the meeting of the PGC. Thereafter, the agenda items were taken up for discussion and the following decisions/recommendations were made:

1. Confirmation of the minutes of the 32nd meeting of the PGC held on 28th November, 2018.

Minutes of the 32nd meeting of the PGC held on 28th November, 2018 were confirmed.

ACTION TAKEN REPORT

The PGC noted the position.

PhD Students related matters

2. **To discuss the process for nomination of students for Ph.D. program under QUT (suggestions received from Prof. Pankaj Jalote (Founding Director) vide email dated 3rd July 2018, Annexure I).**

Consideration of this item was again deferred to the next meeting.

3. **To discuss about PhD program duration (refer email from Dr. Sambuddho – Annexure II).**

This item has been clubbed with item 14

4. **To consider Exit form format for PhD students. (Annexure III) (Recommended by 38th Senate Meeting).**

After a brief discussion it was decided that students leaving the program inbetween should sign an undertaking that all the copyrights of the work done will be reserved by the Institute. The committee decided that this should be conveyed to the students through multiple modes and hence recommended to take below steps:

- Review our existing form of Honor Code (for PhD Students) keeping in view of legal implications (about copyright matter), i.e., add this sentence that all the copyrights of the work done during the PhD will be reserved by the Institute.
- To check practices followed in other Institutes for handling similar cases.
- To create a format of undertaking to be signed by the new PhD student at the time of joining regarding the Institute's right of preserving the copyright.
- To update the proposed Exit Form (adding an undertaking section about copyright). The updated form will be shared with PhD program coordinators for approval.
- To add this information to Student Handbook
- No Dues Form should be updated to capture this.
- To consider hike in the registration fees(which acts as security deposit) of PhD students:

Proposed registration fees of new PhD students (w.e.f. AY 2019-20) - Rs.30,000/-

[Present rule - Registration fees is Rs.10,000/-

Withdrawal of admission and refund of registration fees will be regulated as under:

- (i) In case you withdraw before registration, you will be refunded a sum of Rs.9000/-.
- (ii) If you withdraw anytime without completing the PhD program, you will be refunded only Rs.5000/- (i.e. 50% of registration fees)]

[Academic Section, Item regarding registration fees will be taken to Senate]

5. To discuss about awarding letter grade for yearly review evaluation of PhD students. (Recommended by 38th Senate Meeting) (Annexure IV)

PGC has noted that at present yearly review evaluation of PhD students is following a 2 pointer grading scheme i.e. “Satisfactory” and “Unsatisfactory”. After a brief discussion, PGC has proposed a 3 pointer grading scheme:

- Satisfactory (S)
- Marginal (For borderline cases)
- Unsatisfactory (X)

The implication of X will remain same as per old mechanism.

[To be taken to Senate]

MTech Students related matters

6. To further discuss the issue related to Industrial Project. (Refer the suggestion received from Dr. DebajyotiBera (Annexure V))

Consideration of this item was again deferred to the next meeting.

7. To explore the possibility of MS program (with thesis).

Consideration of this item was again deferred to the next meeting.

8. To review

(i) the existing guidelines for Best M.Tech. Thesis Award and

(ii) prescribe timeline for finalizing the various Awards/Medals. (matter referred by 38th Senate Meeting) Refer Annexure VI

After a brief discussion it was decided that

- 15th July will be the cut-off date for thesis defense, to be considered for Best MTech Thesis Award in the ensuing convocation. It was also clarified that since July 30 is the cut-off date to graduate with graduation date 21st August, the students who will defend the thesis between 16th - 30th July, will not be eligible for consideration for Best MTech Thesis Award. It was also clarified that no extension with regard to above cutoff dates (i.e. 15th July & 30th July) will be considered in any circumstances.
- Students graduating on 21st December will be considered in the next convocation for Best MTech Thesis Award.
- PhD students taking MTech on the way will not be eligible for Best MTech Thesis Award.
- An email will be sent to faculty members and students during the start of every semester, informing them about timeline, mentioned above.

- The above information should also be updated in the Student Handbook.
- Students taking MTech on the way shall give an undertaking stating that, “the thesis work done by him/her is independent for both degree requirement for M.Tech and PhD”

9. To report data on M.Tech students doing Thesis or SP (matter referred by 40th Senate)

Consideration of this item was again deferred to the next meeting

PhD Students related matters

10. PhD student receiving ORF support is required to do 2 additional TAsip in lieu of ORF support. Two students who have availed ORF have requested for waiver of the TAsip requirement

- (i). Milan Jain availed ORF (Jan –June 2018) and then went for internship abroad under BHAWAN fellowship scheme (till Feb 2019), requested for waiver of TAsip requirement as his thesis synopsis has already been submitted for evaluation and likely to defend thesis by end of Winter 2019 semester.**
- (ii) Jyoti (availed ORF for 3 months duration), has completed one TAsip requirement against ORF support. She has now requested for conversion of her registration from regular to sponsored category w.e.f. Jan 2019 and hence requested for waiver for 1 TAsip requirement. In this regard guidelines need to be formulated.**

PGC discussed the matter in detail and agreed in principle to recoup the ORF amount as per institute rules.

[Academic Section]

11. To consider grant of waiver from RM course requirement to students who are holding MTech degree (had already done RM during his/ her M Tech duration) from IIITD.

After a brief discussion, PGC has decided that, for cases where student is holding qualifying degree (MTech) from IIIT D, the courses taken during qualifying degree cannot be repeated towards PhD program course requirement. Further students who have completed RM course during their qualifying degree, will not be required to repeat the course towards PhD requirements.

[Academic Section]

12. To discuss about support from Institute Travel Budget towards presenting paper in Doctoral symposium of a conference.

After a brief discussion the PGC did not agree to provide support from Institute Travel Budget towards presenting paper in Doctoral symposium of a conference.

13. To frame guidelines for transferring registration of a PhD student from one department to other.

Consideration of this item was again deferred to the next meeting.

14. Item forwarded from CSE-FM

Item: PhD program maximum duration with respect to stipend.

CSE-FM decision: We recommend same financial support from the institute for 5 years. 6th year support can only be through the adviser's funding (to be decided by the adviser). No funding after the 6th year. The internship time will also be counted in the time toward the PhD. Any leave period, except due to a medical reason, will be counted toward the PhD.

After detailed deliberations the PGC recommended that PhD students should be paid stipend @Rs 30000 in 5th year instead of currently stipulated rate of Rs. 25,000/- per month. In the 6th year, the student is not eligible for any stipend in principle. However, an advisor can provide support to his PhD student from his funds, although this is not binding for advisors. The internship time will be counted in the time towards the PhD. program Any leave period, except due to a medical reason, will be counted toward the PhD.

[Academic Section]

MTech students related matters

15. To discuss about change of branch of M.Tech students.

Consideration of this item was deferred to the next meeting.

16. What elective courses can be taken up by the M.Tech degree students? Should there be any courses including non-tech courses or shall there be some guidelines?

Consideration of this item was deferred to the next meeting.

17. To formalize the Process of issuing NoC to students going for Internship.

Consideration of this item was deferred to the next meeting.

18. Whether PG students are allowed to repeat a course?

Consideration of this item was deferred to the next meeting.

Other Matters

19. To discuss about the unavailability of specialized TAs.

It was observed from the statistics presented to the committee that with the increase in number of students across all the programs, there is major increase in the demand for TAs. On an average, we require 400+ TAs in each semester. The number of our PhD students available for TAs duties is limited to approx. 60 in a semester. Rest of the TAs are to be made available from the pool of I and II year M.Tech students (approx. 180 each). Since most of the senior MTech students (IInd year) are going on internship after 1st year, there is a huge shortage of senior (or trained) TAs. Additionally, in order to avail long duration internships in the 2nd year, M.Tech students enroll in nearly 5 courses/semester in the first year besides their TAs hip. With so many courses to be completed, they are left with no time in the Ist year towards the TAs hip activity. The above problems are effectively making M.TechTAs unavailable for TA duties. This is creating huge problems to instructors in running the courses and is largely transferring the TA load to the PhD students in turn impacting the research time of both instructors and PhD students. Additionally, the teaching related training that should be imparted to MTech students also get adversely impacted.

To address the TA shortage problem as well as strengthen the TA training program, the PGC has recommended the following:

- The credits of OOPD and RM must be counted for the purpose of overload so that students will not be allowed to take more than 20 credits in a semester including OOPD/RM and 4 credits TA ship..
- AnMTech student can take overload in 2nd and subsequent semesters, only if they have CGPA of 8.0 or above. Hence overload will not be allowed during 1st Semester of MTech.<Please also highlight BTech regulation.>
- A new MTech student should be asked in the very 1st semester whether he/ she will like to opt for GATE fellowship. If they are opting, then they will not be allowed to opt out from GATE fellowship till the completion of their MTech.<this needs to be discussed again in PGC, if a student opts then practically he/she cannot go for internship>

[Academic Section]

20. To clarify about PGC composition.

Chair PGC apprised the members about the existing provision in the PG Regulation for composition of Postgraduate Committee PGC). After a brief discussion the PGC recommended the following composition:

- Chair PGC
- DoAA/ Associate DoAA
- Chair UGC
- One representative for PhD program : Each Department
- One representative for MTech program : Each Department

- Student Representatives :one each from M.Tech. and Ph.D.

[To be Taken to Senate]

The meeting ended with a vote of thanks to and by the Chair.