



**Minutes of the 5<sup>th</sup> meeting of the PGC of IIT-D held on 30<sup>th</sup> January, 2015 at 4.30 p.m. in the Conference Room (Director's office), 5<sup>th</sup> Floor, IIT-D Campus, Okhla Industrial Estate, Phase-III, New Delhi**

*Following members were present:*

- |                            |   |                    |
|----------------------------|---|--------------------|
| • Prof. Samaresh Chatterji | - | Chairman           |
| • Dr. Astrid Kiehn         | - | Member             |
| • Dr. Pushpendra Singh     | - | Member             |
| • Dr. Mayank Vatsa         | - | Member             |
| • Dr. Debajyoti Bera       | - | Member             |
| • Dr. Vikram Goyal         | - | Member             |
| • Dr. Sriram K             | - | Member             |
| • Dr. Sujay Deb            | - | Member             |
| • Mr. K P Singh            | - | Academic In-Charge |

At the outset the Chair PGC welcomed all to the meeting. Thereafter, the various issues were discussed and the following decisions/ recommendations were made.

1. The minutes of the 4<sup>th</sup> meeting of the PGC held on 8<sup>th</sup> December, 2014 was confirmed as circulated.
2. Chair PGC apprised the members of the preparation of the draft FAQs for Ph.D. students. It was decided to circulate the FAQs to the PGC members for their comments.
3. Chair PGC apprised the members of the email received from the Director regarding guidance of Ph.D. thesis by **Adjunct faculty**. After detailed discussions the PGC recommended that a faculty member leaving the institute after the comprehensive examination of his/her Ph.D. student may continue to guide in the capacity of an **adjunct faculty** provided the same is agreeable to the student concerned. As for the administrative work of the student like sanction of leave, attendance etc. the work will be looked after by the Ph.D. Coordinator, if required. The PGC also recommended that the Adjunct faculty coming to the institute to conduct the thesis defense may be paid Traveling Allowance as per TA entitlement.
4. PGC considered the issue of guidance of M.Tech. thesis or Capstone Project by an Adjunct Faculty. After detailed discussions the PGC recommended that a fresh M.Tech. student can be allowed to be guided by an Adjunct faculty only with a co-supervisor.
5. PGC considered the issue of guidance of IS/IP by a Guest Faculty and decided that the Guest Faculty be not allowed to guide IS/IP if they are not teaching in the campus in the relevant semester.

6. Chair PGC apprised the members of the request of Amit Semwal for grant of semester leave for the third semester as well as current regulation on the subject. The PGC also noted the current medical condition of the student. After detailed discussions the PGC agreed to his request for extension of semester leave on medical ground as a special case. The Director (Chairman, Senate) may be informed of the same.
7. Chair PGC apprised the members of the case of Manisha, M.Tech. student registered for Industrial Project (IndP) and the email received from Dr. Ashish Sureka wherein he has stated that Manisha will be working on projects confidential to the company. She will be making presentation and submitting her report to her Industry mentor but the final report will NOT be submitted to IIIT Delhi Library (unlike M.Tech. thesis). After detailed deliberations the PGC did not agree to the above. Chair PGC was requested to inform Dr. Ashish suitably.

Arising out of discussions the PGC felt that a report is necessary for every project undertaken by a student for counting of credits towards fulfillment of degree requirement. The confidentiality is not to be the case where a project is assessed for counting of credits. The PGC therefore, desired that Operational guidelines for registration of Industrial Project (IndP) including approval of company for undertaking the industrial project (IndP) may be discussed in the FM.

8. Chair PGC apprised the members of the report of second review of Anjali Sharma along with her request dated 24<sup>th</sup> January, 2015 wherein she explained the circumstances leading to her poor performance. The PGC also considered the input provided by her guide and one of the monitoring committee members. After detailed deliberations the PGC agreed to her request and allowed her to continue for another six months as a special case.
9. Chair PGC apprised the members of the report of second review of Madhvi Gupta. After detailed discussions the PGC decided that she be asked to leave the Institute and the TCS fellowship being paid to her may be stopped from January, 2015.
10. Chair PGC apprised the members of the request of Mr. Aijaz Zaidi who was initially registered for Ph.D. degree and later on allowed to convert to M.Tech. The PGC noted that the program name and the Ph.D. thesis are correctly mentioned on the transcript as the same have to be read with the foot notes printed at the end of the transcript. After detailed deliberations the PGC did not agree to his request for making any corrections in the transcript except the typo error noted in the total M.Tech. credits.
11. For holding regular/next meeting of the PGC it was decided that next meeting of the PGC may held in February in the week when there is no FM. The timing of the meeting may be kept (generally at 2.30 p.m.) with the consent of the members through circulation.

The meeting ended with a vote of thanks to the chair.