



**Minutes of the 61st meeting of the Senate of IIIT-D held in Hybrid mode
on February 09, 2024 at 03.00 PM in the Senate Room (in-person/video-conference).**

The following were present:

· Prof. Ranjan Bose	Chairman
· Prof. J K Verma	External Member
· Prof. P. Vigneswara Ilavarasan	External Member
· Prof. Dheeraj Sanghi	External Member
· Prof. Basabi Bhaumik	External Member
· Prof. Kaushik Saha	External Member
· Dr. Mythili Vutukuru	External Member
· Dr.(Ms) Lipika Dey	External Member
· Dr. Gautam Shroff	External Member
· Dr. Sumit J Darak	Ex-Officio Internal Member
· Dr. Shobha Sundar Ram	Ex-Officio Internal Member
· Prof. Sanjit Krishnan Kaul	Ex-Officio Internal Member
· Mr. Pankaj Vajpayee	Ex-Officio Internal Member
· Dr. A V Subramanyam	Ex-Officio Internal Member
· Prof. G P S Raghava	Ex-Officio Internal Member
· Dr. Kaushik Kalyanaraman	Ex-Officio Internal Member
· Dr. Richa Gupta	Ex-Officio Internal Member
· Prof. Vikram Goyal	Ex-Officio Internal Member
· Dr. Sneh Saurabh	Ex-Officio Internal Member
· Dr. Debajyoti Bera	Ex-Officio Internal Member
· Dr. Vinayak ABrol	Ex-Officio Internal Member
· Dr. Sayak Bhattacharya	Ex-Officio Internal Member
· Dr. Sanat Biswas	Ex-Officio Internal Member
· Dr. Sonia Baloni Ray	Ex-Officio Internal Member
· Dr. Sneha Chaubey	Ex-Officio Internal Member
· Dr. Monika Arora	Ex-Officio Internal Member
· Dr. K Sriram	Ex-Officio Internal Member
· Dr. Arjun Ray	Ex-Officio Internal Member
· Dr. Gayatri Nair	Ex-Officio Internal Member
· Prof. Sujay Deb	IIITD Faculty (Spl. Invitee)
· Prof. Mukesh Mohania	IIITD Faculty (Spl. Invitee)
· Dr. Anuj Grover	IIITD Faculty (Spl. Invitee)
· Dr. Tavpritesh Sethi	IIITD Faculty (Spl. Invitee)
· Dr. Syamantak Das	IIITD Faculty (Spl. Invitee)
· Dr. Arani Bhattacharya	IIITD Faculty (Spl. Invitee)
· Dr. Arani Bhattacharya	IIITD Faculty (Spl. Invitee)
· Dr. Chanekar Prasad Vilas	IIITD Faculty (Spl. Invitee)
· Dr. Soibam HariPriya	IIITD Faculty (Spl. Invitee)
· Dr. Deepika Bhaskar (Registrar)	Secretary
· Mr. Mehul Arora	Student Representative (Spl. Invitee)
· Mr. Aditya Girdhar	Student Representative (Spl. Invitee)
· Mr. Ashutosh Brahma	Manager (Academics) (Spl. Invitee)
· Ms. Nisha Narwal	Asst. Manager (Academics) (Spl. Invitee)

SIXTIETH (61st) MEETING OF THE SENATE OF IIT-DELHI
(HELD IN HYBRID MODE THROUGH ZOOM ON FEBRUARY 09, 2024)

MINUTES OF THE MEETING

61.1 WELCOME AND OPENING REMARKS BY THE CHAIRPERSON

At the outset, the Chairman, Senate welcomed all the members/special invitees to the 61st meeting of the Senate, participating in-person or online. Further, on behalf of the Senate of the Institute, the Chairman conveyed sincere thanks to all the outgoing Senate members for their valuable contributions made during their tenure, which were extremely useful for evolving the right policies and maintaining the high standards of education at the Institute and hoped to get their continued support and cooperation in times to come. The Chairman also welcomed the new Senate members and hoped to receive their valuable suggestions in evolving the right policies and elevating the standards of education at the Institute. Thereafter, he requested Dr. Sumit J Darak, the Dean of Academic Affairs, to present the agenda items.

61.2 CONFIRMATION OF MINUTES OF THE 60th MEETING OF THE SENATE

The Dean of Academic Affairs informed that no comments were received on the Minutes of the 60th meeting of the Senate held on October 13, 2023. The Senate, therefore, confirmed the Minutes of the 60th meeting as circulated.

61.3 ACTION TAKEN REPORT

The Dean of Academic Affairs apprised the members of the action taken on the various decisions taken by the Senate in its 60th meeting held on October 13, 2023. The Senate noted the position.

61.4 ITEMS FOR INFORMATION/ RATIFICATION

61.4.1 Reporting Items

61.4.1.1 To report the status of Cycle 3 NAAC accreditation

The Senate noted the position.

Action: Academic Section

61.4.1.2 To report the status of Suit No. CS SCJ/116/19, filed by Nikhil Gautam in the District Court Saket South, Saket, District Court, New Delhi

The Senate noted the position.

61.4.1.3 To report the status of the Compliance Affidavit filed by the Institute in the matter of Courts on its Motion in re: Suicide Committed by Sushant Rohilla, Law Student of I.P. University (W.P.(CRL) 793/2017)

The Senate noted the position.

61.5 ITEMS FOR DISCUSSION AND CONSIDERATION

61.5.1 UG Matters

61.5.1.1 To consider the recommendation of the Academic Affairs Committee to clarify on counting Core / Core elective courses offered in III/IV Year (UG Programs)

The Senate was informed that (i) the Academic Affairs Committee, in its 33rd meeting, thoroughly discussed and concluded that electives of 3xx or higher should be different from the core courses specified in the regulations of CSE, ECE, CSAM, CSD, CSB which will count towards 32 credits of CSE/X courses. CSAI, CSSS, and EVE UG programs have separate regulations in this regard; hence, it will not impact specific regulations of these programs.

(ii) The AAC also proposed to replace the phrase “3xx or above in the last four-semester” with “3xx or above” in UG program-specific regulations of CSE, ECE, CSAM, CSD, CSB. This is because our UG programs are credit-based, and the students can meet their graduation requirements by taking courses in any semester.

After a brief discussion, the Senate approved the recommendation of the AAC. It was also noted that point (i) will be applicable from 2nd year (admitted in 2022) batch, and point (ii) will be applicable to all ongoing and future batches.

Action: Academic Section

61.5.1.2 To consider the recommendation of the Academic Affairs Committee regarding the conversion of Grading for exchange courses done at the SDU

The Dean of Academic Affairs informed the members that IIIT-Delhi has an MoU with the University of Southern Denmark, SDU, for academic collaboration, faculty and student exchange. The MoU does not mention the grade conversion guidelines. As per the current guidelines, if it is not mentioned specifically in the MoU, then the grades will not be counted towards CGPA; only the credits will be considered for graduation requirements.

This point was discussed in the 34th AAC meeting, and the AAC recommended adding the below mapping to the MoU:

SDU Grade	IIITD Grade
A (12)	A (10)
B (10)	B (8)
C (7)	C (6)
D (4)	C- (5)
E (2)	D (4)
F/ Fx (0, -3)	F (2)

After detailed deliberations the Senate agreed to the recommendation of the AAC to add the above mapping to the MoU.

Action: Academic Section

61.5.1.3 To consider the recommendation of the Academic Affairs Committee regarding the qualification of a supervisor for guiding the ENT BTP track

The Senate was informed that the AAC, in its 34th meeting, noted that currently only the regular and visiting faculty having a Ph.D. can guide a BTP. Following a detailed discussion, the AAC recommended that a full-time Professor of Practice (PoP) be permitted to oversee the ENT BTP track as an advisor. There will be no other change in BTP guidelines.

After a brief deliberation the Senate agreed to the recommendation of the AAC.

Action: Academic Section

61.5.1.4 To consider the request of the terminated UG students for re-consideration of studentship

The Dean of Academic Affairs presented the list of students who were issued termination, which was also circulated as a tabled item. The Senate noted that there are a total of 61 students, out of which 43, 9, and 9 students were issued termination for the 1st, 2nd, and 3rd time, respectively. The Dean informed all the members that all the students appealed to re-consider their studentship, which was discussed in the 35th AAC.

All the Senate members took serious note of it and, after in length discussion agreed to the following:

- The Senate directed that the parents of all the students should visit the campus physically to submit an appeal request jointly with the student.
- The appeal will be considered for the students who were issued termination for the 1st or 2nd time.
- For the 3rd termination case, the appeals will be put up to an internal committee. The committee will submit the final recommendation to the Chairman, Senate.

The Senate also suggested working on the following to minimise these numbers:

- It was proposed to relook the policy of termination.
- Find ways to help these students, ensure regularity in academic activities and attendance
- Regular interaction with B.Tech. Coordinators, HoD and Counsellors.
- Strengthening the mentorship program and finding alternatives beyond the mentorship program.

Action: Academic Section & All Departments

61.5.3.2 To consider the End of Semester Summary Report (Monsoon Semester 2023 AY 2023-24)

The Dean of Academic Affairs presented the summary of various activities of academics undertaken in the previous semester (Monsoon Semester 2023 AY 2023-24), including the performance of UG/PG/Ph.D., as per the agenda note. The Senate noted the position.

61.5.3.3 To consider the recommendation of the Academic Affairs Committee for Teaching Excellence Award Policy

The Dean of Academic Affairs presented the updated proposed policy for Teaching Excellence Award (TEA), which was recommended by the AAC. After detailed deliberation the Senate suggested to remove self-nomination clause and approved the below policy:

- I. Teaching excellence award to be given to the faculty instead of the course
- II. One of the following conditions needs to be satisfied for the best two courses taught by faculty in an academic year:
 - a. **Small and/or Medium Size Courses:** Both courses with at least 15 feedbacks: The average feedback in a small course ($\leq 75 \mp 5$) is at least 4.25 and/or medium size course ($> 75 \mp 5$) is at least 4.
 - b. **Large Size Courses:** One course with $> 150 \mp 5$ students and at least 15 feedbacks: Feedback is at least 3.75. The feedback of any other course need not be considered.
- III. **Distinguished Teaching Excellence Award** if the conditions in Point 2 are satisfied for consecutive three or more years.
- IV. *Average feedback = Average of "Course Organization" and "Course Administration and Instruction"

Action: To BoG (Academic Section)

61.5.3.4 To consider the recommendation of the Academic Affairs Committee to have a provision of Online Classes

The Dean of Academic Affairs presented the policy for online classes with the recommendation of AAC:

- It was emphasized that the classes should be held in the physical mode.
- An online teaching option is allowed only for outstation travel outside NCR with leave approved under the "Work Leave" clause.
- The number of online classes per semester will be limited to 3 per instructor per course.
- Online sessions will not include labs and tutorials.
- Online classes should include live interactions between instructors and students. Recorded videos for self-study should not be used as a replacement for online classes.
- An online teaching option must be selected while applying for leave, followed by approval from HoD and DoFA. After approval, the instructor

should inform the DoAA office about the date and time when the class is scheduled.

After a brief deliberation the Senate agreed to the recommendation of the AAC.

Action: Academic Section

61.5.3.5 To consider the recommendation of the Academic Affairs Committee to discuss the issues related to the Makeup exam and grade change processes

The Senate was informed about the issue related to the makeup exam and grade change process and, with the recommendation of AAC, approved the following:

- I. The makeup exam should be conducted, and the final grade should be provided within the timeframe of six weeks after the moderation date.
- II. Other Grade change requests should be received within “six weeks” after the moderation date.

Action: Academic Section

61.5.3.6 To consider the recommendation of the Academic Affairs Committee to update the Dean of Academic Affairs (DOAA) Award list.

The Dean of Academic Affairs presented old guidelines and proposed additions to the DOAA award list as mentioned below;

- I. All those who got an average SGPA for last year of more than 9.00 for B.Tech. and 9.5 for M.Tech.
- II. Improvement in academic performance for B.Tech. students: To recognize those students whose year’s performance shows a significant improvement.
 - The average SGPA for last year is better than their CGPA at the start of the academic year by 2.0 points, and there is no F grade in an academic year.
- III. Distinguished list of students with a CGPA of 9.5 or more
- IV. Distinguished list of students with A+ grades in 3 or more regular courses (excluding IP/IS/Projects/BTP) in the academic year.
- V. At most, two members of the student senate based on exceptional contributions as senate members.

Note: Students with academic dishonesty cases will not be eligible for the award

After a brief deliberation, the Senate agreed to the recommendation of the AAC.

Action: Academic Section

61.5.3.7 To consider list of Experts for Faculty Selection Committees.

The Dean of Academic Affairs presented the list of Experts for the Faculty Selection Committee and it was approved by the Senate.

61.5.3.8 To consider the nomination of Senate composition.

The new composition will be notified separately and reported in the next Senate Meeting.

61.5.3.9 To consider the recommendation of the Academic Affairs Committee for approval of the Academic Calendar for Summer Term 2024 and the Monsoon and Winter Academic Calendar for the Next Academic year, i.e. AY 2024-25.

The Dean of Academic Affairs presented the Academic Calendar for Summer Term 2024 and the Monsoon and Winter Academic Calendar for the Next Academic year, i.e. AY 2024-25, placed in **Appendix V**.

After a brief deliberation the Senate agreed to the recommendation of the AAC.

Action: Academic Section

61.5.3.10 To consider the recommendation of the Academic Affairs Committee for the Outstanding Educator Award.

The Dean of Academic Affairs requested the committee Chair, Dr. Shobha, to present the item. Dr. Shobha presented the item and answered various queries of the Senate members during the presentation. After detailed deliberations, the updated Outstanding Educator Award (OEA), as per agenda note, was approved with the following observations:

- The long leave including the medical may not be considered in the eligibility 4 years (8 continuation semesters excluding summer).
- The proposed prize money from 50K to 300K may be linked to the PDA amount.
- Faculty should be given an option to submit past documents such as course summary which are required for the evaluation.

The revised document with the input from the committee will be placed before Board of Governor (BoG).

Action: To BoG (Academic Section)

61.5.3.11 To consider the recommendation of the Academic Affairs Committee for academic collaboration with SUNY Albany.

The Dean of Academic Affairs presented the proposal received from Suny Albany for 2+2 and 1+1 programs. The Senate noted that the recommendation received from AAC as circulated in the agenda note and approved the proposal to proceed with the MoU.

Action: Academic Section & Respective Dept.

The meeting ended with a vote of thanks to and by the Chair.

Appendix IV

Ph.D.

S. No.	Roll No.	Student Name	Dept	Date of defense	Graduation Date
1	PhD17009	SHIVANGI SINGHAL	CSE	25.10.2023	January 21, 2024
2	PhD19015	ANURAG GOEL	CSE	07.11.2023	January 21, 2024
3	PhD15014	SRIKANT BAIRDE	CSE	07.12.2023	January 21, 2024
4	PhD15015	ANUPRIYA TULI	CSE	13.12.2023	January 21, 2024
5	PhD17201	SARITA	CB	21.12.2023	January 21, 2024

M.Tech.

Sl.No.	Roll No	Name	Program	Graduating Specialization	CapP/ SP/ Thesis/CW	Graduation Date
1	MT21122	HARSH VARDHAN BHADAURIYA	CSE	AI	Thesis	January 21, 2024
2	MT21301	DILIP KUMAR YADAV	CB		Thesis	January 21, 2024
3	MT21303	K MAHESWARI	CB		Thesis	January 21, 2024
4	MT21304	KHYATI PATNI	CB		Thesis	January 21, 2024

Dual Degree M.Tech.

Sl.No.	Roll No	Name	Program	Graduating Specialization	CapP/ SP/ Thesis/CW	Graduation Date
1	2018380	ANJALI	CSE		Thesis	January 21, 2024

B.Tech.

S. No.	Roll No.	Name	Program	Honors	Minor in CB	Minor in Eco	Minor in ENT	ECO Major	Graduation Date
1	2017170	NIKHIL KUMAR	ECE	NO	NO	NO	NO	NO	January 21, 2024
2	2018044	KANISHK SINGH	CSE	NO	NO	NO	NO	NO	January 21, 2024
3	2018291	KIRTI GAUTAM	CSD	NO	NO	NO	NO	NO	January 21, 2024
4	2018324	AATISH P SAHAI	CSSS	NO	NO	NO	NO	NO	January 21, 2024
5	2019060	MIHIR BHATIA	CSE	NO	NO	YES	NO	NO	January 21, 2024
6	2019068	PARIMAL RAJENDRA SHIVALE	CSE	NO	NO	NO	NO	NO	January 21, 2024
7	2019097	SAATVIK BHATNAGAR	CSE	NO	NO	NO	NO	NO	January 21, 2024
8	2019293	AJAY KUMAR	CSD	NO	NO	NO	NO	NO	January 21, 2024
9	2019362	HIMANSHU VERMA	CSSS	NO	NO	NO	NO	NO	January 21, 2024
10	2019405	ADITYA RANA	CSB	NO	NO	NO	NO	NO	January 21, 2024
11	2019106	SHASHANK DAIMA	CSE	NO	NO	NO	NO	NO	January 21, 2024
12	2019404	ADITYA KUMAR JHA	CSB	NO	NO	NO	NO	NO	January 21, 2024

Semester Schedule for Summer Term 2024

S.No.	Activity	From Date	Day	To Date	Day
1	Course Add-Drop	May 06, 2024	Monday	May 24, 2024	Friday
3	Commencement of Classes	May 27, 2024	Monday		
4	Mid-Sem Examinations (if any)	June 19, 2024	Wednesday	June 21, 2024	Friday
5	Last date for Late Drop	June 24, 2024	Monday		
6	End-Sem Examinations (if any)	July 24, 2024	Wednesday	July 26, 2024	Friday
7	BTP Poster Presentation	July 29, 2024	Monday		
8	SG/CW Presentations	July 30, 2024 July 31, 2024	Tuesday & Wednesday		
8	Moderation Meeting	August 02, 2024	Friday		
9	Announcement of Grades (tentative)	August 6, 2024	Tuesday		

Monsoon 2024 Semester					
1	3 Day Modules for B.Tech. students	7 th Aug-9 th Aug 2024	Wed-Friday		
2	First Class of the Semester	12 th Aug 2024	Monday		

ACADEMIC CALENDAR
(Winter Semester 2025 AY 2024-25)

Week 0 (Dec-Jan)						Week 1 (Jan)						Week 2 (Jan)						Week 3 (Jan)					
Mon	Tue	Wed	Thur	Fri	Sat	Mon ¹	Tue ¹	Wed ¹	Thur ¹	Fri ¹	Sat	Mon ²	Tue ²	Wed ²	Thur ²	Fri	Sat	Mon ³	Tue ³	Wed ³	Thur ³	Fri ²	Sat
30	31	1	2	3	4	6	7	8	9	10	11	13	14	15	16	17	18	20	21	22	23	24	25
3 Day Module						1st Day of Class				Last day of Add/ Drop	H	Odyssey						TT-FRI ³					
Week 4 (Jan-Feb)						Week 5 (Feb)						Week 6 (Feb)						Week 7 (Feb)					
Mon ⁴	Tue ⁴	Wed ⁴	Thur ⁴	Fri ⁴	Sat	Mon ⁵	Tue ⁵	Wed ⁵	Thur ⁵	Fri ⁵	Sat	Mon ⁶	Tue ⁶	Wed ⁶	Thur ⁶	Fri ⁶	Sat	Mon ⁷	Tue ⁷	Wed ⁷	Thur ⁷	Fri ⁷	Sat
27	28	29	30	31	1	3	4	5	6	7	8	10	11	12	13	14	15	17	18	19	20	21	22
Mid Sem Feedback																		Mid Sem Exam					
Week 8 (Feb-March)						Week 9 (March)						Week 10 (March)						Week 11 (March)					
Mon	Tue	Wed	Thur	Fri	Sat	Mon ⁸	Tue ⁸	Wed ⁸	Thur ⁸	Fri ⁸	Sat	Mon	Tue	Wed	Thur	Fri	Sat	Mon ⁹	Tue ⁹	Wed ⁹	Thur ⁹	Fri	Sat
24	25	26	27	28	1	3	4	5	6	7	8	10	11	12	13	14	15	17	18	19	20	21	22
Mid Sem Exams (22nd Feb - 2nd March 2025)						Last day of Late Drop					H	Mid Recess (For UG Students only except TAs)*						Approval of New Courses					
Week 12 (Mach)						Week 13 (March-April)						Week 14 (April)						Week 15 (April)					
Mon ¹⁰	Tue	Wed ¹⁰	Thur ¹⁰	Fri	Sat	Mon	Tue ¹⁰	Wed	Thur ¹¹	Fri ¹¹	Sat	Mon ¹¹	Tue ¹¹	Wed ¹¹	Thur	Fri ¹²	Sat	Mon ¹²	Tue ¹²	Wed ¹²	Thur ¹²	Fri	Sat
24	25	26	27	28	29	31	1	9	3	4	5	7	8	9	10	11	12	14	15	16	17	18	19
TT-FRI ⁹						Astra						Eid-ul-fitar						TT-FRI ¹⁰					
												Pre Registration Starts						Mahavir Jayanti					
																		H					
Week 16 (April)						Week 17 (April-May)						Week 18 (May)						Week 19 (May)					
Mon ¹³	Tue ¹³	Wed ¹³	Thur ¹³	Fri ¹³	Sat	Mon	Tue	Wed	Thur	Fri	Sat	Mon	Tue	Wed	Thur	Fri	Sat	Mon	Tue	Wed	Thur	Fri	Sat
21	22	23	24	25	26	28	29	30	1	2	3	5	6	7	8	9	10	12	13	14	15	16	17
BTP Report Submission						Last Day of Class						End-Sem Examinations (26th April-4th May 2025)						BTP Presentation					
																		CW Presentations					
																		SG Presentations					
																		Moderation Meeting					
																		Summer Vacation Starts*					
																		Buddha Purnima					
																		Result Declaration (Tentative)					
Time Table Adjustment (TTA)						GH: Gazetted Holidays																	
25th January (Saturday) - Friday TT						26-Jan Republic Day, Sunday						14-Mar Holi, Friday						31-Mar Eid-ul-Fitar, Monday					
25th March (Tuesday) - Friday TT						6-Apr Ram Navmi, Sunday						10-Apr Mahavir Jayanti, Thursday						18-Apr Good Friday, Friday					
9th April (Wednesday) - Friday TT						12-May Buddha Purnima, Monday																	

*Mid Recess & Summer Vacation - For UG Students only

Color codes to understand AC > H:This includes Saturdays/Sundays and GH Time Table-Adjustment (TTA) Dropped GH Examination Dates Important Dates

*Complete all Internal Evaluation by the mentioned date and show all internal assessment marks / grades to students before the commencement of End Semester Exams
**M.Tech. students are advised to check the M.Tech. Thesis/SP/CapP Evaluation Guidelines

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