



Minutes of the 8th meeting of the PGC of IIT-D held on 10th July, 2015 at 10.00 a.m.in the BoardRoom, 5th Floor, IIT-D Campus, Okhla Industrial Estate, Phase-III, New Delhi

Following members were present:

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| 1. Dr. VinayakNaik | - Chairman |
| 2. Prof. SamareshChatterji | - Member |
| 3. Dr. DheerajSanghi | - Member |
| 4. Dr. Astrid Kiehn | - Member |
| 5. Dr. MayankVatsa | - Member |
| 6. Dr. VikramGoyal | - Member |
| 7. Dr. Somitra K. Sanadhya | - Member |
| 8. Dr. DebajyotiBera | - Member |
| 9. Dr. Sujay Deb | - Member |
| 10. Dr. VivekBohara | - Member |
| 11. Dr. ShobhaSundar Ram | - Member |
| 12. Mr. K P Singh | - Academic In-Charge |
| 13. Mr. Ashutosh Brahma | - JM (Academic) |
| 14. Ms. Priti Patel | - JM (Academic) |

At the out set Prof. Samaresh Chatterjee welcomed and introduced the new Chairman, PGC, Dr. Vinayak Naik. Thereafter, Dr. VinayakNaik, Chair PGC welcomed all to the meeting including Prof. Dheeraj Sanghi who will be taking over as DOAA from August,2015. Thereafter, the agenda items were taken up for discussions and the following decisions/ recommendations were made.

1. The minutes of the 7th meeting of the PGC held on 1st April,2015 was confirmed as circulated.
2. PGC discussed in detail the proposal for finalizing the bucket courses for MTech CSE. After detailed discussions the PGC approved the following bucket courses for M.Tech. CSE to be effective from Academic year 2015-16:

Theory bucket	Systems bucket	Software bucket
Advanced Algorithms (CSE 520)	Computer Architecture(CSE 511)	Program Analysis (CSE 503)
Randomized Algorithms (CSE 523)	Mobile Computing (CSE 535)	Information Retrieval (CSE 508)
Graduate Algorithms (CSE525)	Wireless Networks (CSE 638)	Compiler (CSE 601)

DOAA was requested to ensure that at least one course is floated each semester.

3. Chair, PGC apprised the members of the status of the Ph.D. students who have not completed their comprehensive examinations within the stipulated time limit despite reminders given to them. He also apprised the members of the cases of Mr. Amit Kumar and Mr. Shiva Reddy Kotti. The PGC took a serious view in the matter and decided as under:

- (i) For the students who have not yet completed the comprehensive examination within the time limit despite reminders given to them, the Chair, PGC was authorized to consider the request for extension and may allow extension up to maximum of one semester without going through PGC. The approval so given may be reported to the next meeting of the PGC for ratification.
- (ii) The students who have completed till now more than two semesters beyond the normal time allowed for completing the comprehensive examination may be informed that they must complete their comprehensive examination latest by 31st December,2015. If they fail in comprehensive examination, they may be given academic warning with 3 months time to clear the comprehensive in the second attempt. During this period the student will get reduced fellowship (sustenance portion only). If he/she fails to complete the comprehensive in second attempt, his/her registration shall be terminated.

Arising out of discussions it was decided that Admn-PhD will send guidelines along with relevant forms to the faculty for holding comprehensive examination.

- (iii) The PGC noted that Mr. Amit Kumar has already been asked to find a new supervisor before Monsoon,2015 failing which his registration shall stand terminated w.e.f. 3rd August,2015.
- (iv) Mr. Shiva Reddy Kotti, may be informed that in case he is unable to establish contact with the existing supervisor he try to find a new Supervisor and complete the comprehensive by 31stDecmebr,2015 failing which no further time will be allowed.
- (v) PGC desired that henceforth all Academic e-mails being sent to the students should be copied to the respective Advisors for their information.

4. PGC discussed the case Ms. Divya Sachdeva, MT13004 for considering Siemens Research Centre in the list of Industries for undertaking Industrial Project (IndP). The PGC agreed to add in the list. However, the DOAA was requested to check her registration before accepting her request.

Arising out of discussions it was agreed that for a new company, not in the list of A+ companies, the student concerned should make a request to PGC for approval before undertaking the Industrial project.

5. The item relating to formulation of guidelines for Evaluation of Industrial Project (IndP) was deferred to the next meeting of the PGC.
6. The PGC at its 8th meeting held on 10th July, 2015 considered the issue related to CGPA calculation for dual degree students. It was noted that the courses being taken by the students towards completion of M.Tech. part of the dual degree vary from student to student. It was therefore, decided that for the purpose of placement, the CGPA calculated based on all the courses completed till 8th semester be communicated to the Placement Unit for further communication to the recruiting agencies.

It was decided that Chair, PGC will communicate the above decision to Placement Incharge suitably.

7. The PGC discussed in detail and finalized the Ph.D. Students' Handbook 2015 with the following changes / suggestions:
 - (i) Para 4.4 of the Ph.D. Students' Handbook 2015 was modified as under:

“Overseas Research Fellowship

The Overseas Research Fellowship (ORF) is designed to provide all PhD students at the IIIT-D to an exposure to international research environment. The goal is to facilitate a visit by a student to undertake research under the supervision of a reputed scholar abroad (usually with someone with whom their supervisors have collaborative links). Students getting an ORF will be required to do TA-ship for two additional semesters.

Currently ORFs are limited to students who are supported through external fellowships like TCS fellowships, PM's fellowship **or who have received B.Tech. from IIIT-D.**

Preference will be given to candidates visiting an external collaborator with strong cash or in-kind support, and those who are actively engaged in dissertation research. All ORF fellows must return to the institute after completion of their fellowship, for a period equal to the duration of the fellowship. Evaluation of ORF applications will be done by a sub-committee of the PGC. The amount of ORF will be limited to the sum equivalent to USD 6000 **(in addition to regular stipend).**

Procedures for Application for an ORF

All current PhD students in good academic standing can apply for an ORF (3- to 6-month) based on the following procedure:

1. A faculty member nominates the PhD student.
2. Nomination must be accompanied by:
 - Application Form (which must include details of previous IIIT-D ORFs and research-related overseas trips)
 - 2-page CV
 - 2-page research proposal
 - Cover letter/e-mail by faculty member
 - Letter of support from a mentor overseas on the institution's letterhead detailing nature of support (lab space, direct supervision, etc.), and also mentioning why the student would be a perfect fit for their lab/research group/institution.”

The PGC unanimously felt that keeping in view the current air fares, cost of lodging / boarding in foreign countries the amount of US\$ 6,000 provided for ORF is not sufficient. The PGC therefore, recommended that present ORF amount may be increased suitably.

- (ii) The PGC desired that appropriate links may be provided in the Handbook for proper referencing of the document.

Academic Section was advised to incorporate the above changes in the Handbook.

8. The PGC discussed in detail and finalized the Guidelines for Ph.D. thesis evaluation with the following changes / suggestions:
 - (i) the proposed (non-supervisor) examiners should not have co-authored any paper, with the PhD candidate.
 - (ii) In the letter to be sent to the (non-supervisor) examiners for evaluation of thesis they may be requested to immediately inform if there is any Conflict of Interest with the student whose thesis is under evaluation.
9. Prof. Samaresh Chatterji, DOAA informed that Mr. Zubaidullo Niimatullou ulu, a foreign national from Kyrgyzstan, who was offered provisional admission to M.Tech. program in CSE is stated to have expressed his inability to join the program from Monsoon,2015. Hence this item was dropped.
10. The PGC discussed the request of Indian Institution of Engineers, New Delhi for admission of their members possessing AMIE qualification for higher study at IIITD. During the course of discussions there was no unanimity in the views expressed by the members and hence it was decided not to agree to the request.

The meeting ended with a vote of thanks to the chair.