Minutes of the 36th meeting of the Academic Affairs Committee (AAC) held on 4th March 2024 at 2:00 PM in the Senate Room.

1.	**The following members/special invitees were present:** ● Prof. Vikram Goyal – AAC Chair ● Dr. Sumit J. Darak – DoAA ● Dr. Sneh Saurabh- Chair -PG Affairs ● Dr. Vinayak Abrol ● Dr. Richa Gupta ● Dr. Sonia Baloni Ray ● Dr. Gayatri Nair ● Dr. Sriram K ● Dr. Sayak Bhattacharya ● Dr. Pankaj Vajpayee ● Mr. Ashutosh Brahma- Manager (Academics) ● Ms.Nisha Narwal - Assistant Manager (Academics) ● Ms. Sanjana Soni - Junior Manager (Academics) ● Mr. Syed Asrar Ul Haq - PhD Representative ● Mr. Mehul Arora - Student Senate At the outset, Prof. Vikram Goyal (AAC Chair) welcomed all members/special invitees to the AAC meeting. Thereafter, the agenda items were taken up for discussion, and the following decisions/recommendations were made:
2.	**To confirm the minutes of the [35th AAC](#) meeting held on 2nd February 2024.**
2	**Reporting Items:** The following new courses have been added for the winter and monsoon 2024 semester and have been shared with AAC members via email. Since no comments are received, these courses are considered to be approved. ● Dr. Piyus will offer a new **"1 Credit"** UG/PG course: **"CSE634A- Systems for AI,** in the current semester". The course description is attached [herewith](#) for your reference. ● Dr. Diptapriyo will offer a new **"4 Credits"** UG/PG course: **"CSE619- Parameterized Algorithms,** in Monsoon 2024"**.** The course description is attached [herewith](#) for your reference.
3	**M.Tech. Admission Proposed Changes for the AY 2024-25** The second meeting of the M.Tech admission committee, led by the PGC chair, took place on February 16th, 2024. During the session, the committee discussed admission matters and recommended the following modifications for approval by the AAC:

	1. Inclusion of GATE Data Science and Artificial Intelligence Paper (DA) in CSE, CSE-Research ECE, and CB 2. PGCAT Exam on PAN India Level *The AAC thoroughly discussed and approved the changes. Additionally, the Dean of Academic Affairs recommended that the Admission Committee and the PGC Chair be entrusted with the approval of all admission-related changes.* ***Action: Academics***
4	**Clarity on Chairman's Scholarship and Women Empowerment Scholarship in STEAM Education (WESSE) Schemes:** *The AAC discussed and approved the clarification suggested by the standing scholarship committee regarding the Chairman's Scholarship and Women Empowerment Scholarship in STEAM Education (WESSE). The authorized clarification includes the following -* The students who will get this scholarship in the first year will be eligible to get these scholarships for the next four years as well, provided if he/she maintains the below-mentioned criteria; ● Maintain a CGPA of 7.5 ● May have a maximum of 1 F grade (in two semesters) ● They should not have a Plagiarism case. ● If a student cannot complete the degree requirements in 4 years, he/she will not get this scholarship in the extended semesters. ● During Semester leave, the Scholarship may not be applicable. ***Action: Academics***
5	**Design Courses to be included in the ENT track** As approved in the 60th Senate meeting, it deliberated on the inclusion of two design courses, "Design for Artificial Intelligence driven Products (DES 529)" and "The Business of Artificial Intelligence (DES 530)," in the Entrepreneurship (ENT) track. The AAC was requested to review the course outlines and justification provided by Prof. Pankaj Vajpayee. The AAC, in its 36th meeting held on 4th March, *thoroughly discussed and approved the inclusion of two Design Courses, "Design for Artificial Intelligence driven Products (DES 529)" and "The Business of Artificial Intelligence (DES 530)," in the Entrepreneurship (ENT) track.* ***Action: Senate***

6	**To Discuss the Transcript-Related Issues:**

The AAC thoroughly discussed various issues related to the transcript and recommended the following -

- The committee suggested not to change the already published result which is a basic principle of result publication for all programs.
- Students who have not completed the graduation requirements will only be provided with "Provisional Transcript".   After graduation, students will be issued "Transcript". This is applicable to all programs.
- The committee suggested that the transcript issue date be there for all programs.
- UG students will be given an option to suggest the worst grade courses to be removed from the CGPA count (if they have done extra credits from the baseline) after every 6th, 7th, 8th semester upto the cap of 8 credits as per the current regulations.
- If a student has submitted the option of worst course after 6th semester, then he/she will also have the choice of changing the courses of worst grades to be uncounted after their 7th and 8th semester too, provided if they have done extra credits from the baseline. But it will not bring any change to the cgpa calculation of previous semesters.
- If a student is removing the worst courses in 6th / 7th / 8th semester then it will reflect in the footnotes for each semester separately (if applicable). For example: CSExxx course has been removed in the CGPA calculation of Semester 6.
- Also some UG students are doing extra IP/IS/UR credits beyond the mentioned credit limits in the regulations which is removed from the CGPA a count and total credit count.

    AAC members discussed this point and suggested the following:

    1. Students can do extra IP/IS/UR credits but this will also be counted within the upper limit of 8 credits of the CGPA replacement policy. This may be clarified in the regulations.
    2. As BTP is done either of 8, 10 or 12 credits to complete a BTP project so additional credits will not be allowed
    3. For incomplete BTP the credits and grade obtained will not be counted towards total credits and CGPA calculation at the end of their program. This will not count towards the 8 credit replacement policy as the regulation states that incomplete BTP will not count towards graduation requirements. This may be suitably incorporated in the BTP guidelines and students should be informed regularly in this regard.

Action: Academics

7.	**TA Award** *Consideration of this item was deferred to the next meeting.*
8	**Proposed Changes to Opine Feedback Form** *The AAC initiated a discussion on the proposed changes to the Opine Feedback Form. However, the discussion was inconclusive and did not reach a resolution. It was noted that further deliberation and discussion are required, and this matter will be revisited in subsequent meetings for a comprehensive decision.* **Action: Dr. Gayatri Nair**
9	**Discussion on Graduation Date** *Consideration of this item was deferred to the next meeting.*
10.	**Fee Waiver Application** *The AAC extensively deliberated on a policy stipulating that individuals earning a monthly salary below 1 Lakh are eligible for a 50% fee waiver, while those with salaries exceeding 1 Lakh are not eligible for such waivers. As Ghulam's salary falls below 1 Lakh, the AAC approved for the 50% fee waiver.* *Action: P.hD. Admin*
11.	**Request for Deferral of Admission** *After thorough deliberation, the AAC has granted approval for this deferral, considering it as a special case.* *Action: P.hD. Admin*
12.	**Online Credits to be Counted Towards Honors Credits or Not** *Consideration of this item was deferred to the next meeting.*
13.	**Allocation of 3xx and 5xx Code to Course and Evaluation Criteria** *Consideration of this item was deferred to the next meeting.*
14.	**Discussion on 7xx/8xx-Level Courses** *Consideration of this item was deferred to the next meeting.*
15.	**Request for Review and Standardization of Prerequisite Policy for DSA Course Enrollment** *Consideration of this item was deferred to the next meeting.*

16.	**<u>Revisiting policy for assigning cross-departmental course code to already approved courses</u>** *Consideration of this item was deferred to the next meeting.*
17.	**<u>To Deliberate on 'Value Added courses' in NAAC Curriculum Enrichment Point</u>** *Consideration of this item was deferred to the next meeting.*
18.	**<u>Online Course Registration Process</u>** *Consideration of this item was deferred to the next meeting.*
19.	**<u>Invigilation Guidelines for Mid-Semester and End-Semester Examinations</u>** *Consideration of this item was deferred to the next meeting.*
	The meeting ended with a vote of thanks to and by the Chairperson.

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